

Request for Expression of Interest (REOI)

COUNTRY: Republic of Lebanon
PROJECT NAME: Fiscal Management Project (FMP)
CONSULTING SERVICES: Procurement Specialist
DUTY STATION: Ministry of Finance

1. The Government of Lebanon has received financing from the World Bank toward the cost of the Fiscal Management Project (FMP). The Ministry of Finance (MOF) is seeking to use part of the proceeds of the funds to finance the position of the Procurement Specialist.
2. The Procurement Specialist will have the primary responsibility to support the implementation of all procurement activities under the FMP, including ensuring that procurement processes are conducted in accordance with World Bank procurement regulations and that procurement activities are aligned with the project implementation schedule.
3. **Responsibilities:** The Procurement Specialist will support the preparation and updating of the project procurement plan and ensure its alignment with the implementation schedule. The role includes preparing bidding documents, requests for proposals, and other procurement documentation required for the acquisition of goods, works, and consulting services under the project. The Procurement Specialist will coordinate the procurement process from preparation through evaluation and contract award, ensuring compliance with the World Bank Procurement Regulations for IPF Borrowers. The position also involves maintaining procurement records, supporting contract management, monitoring procurement progress, and providing advice to the Project Coordination Unit (PCU) and the Ministry of Finance on procurement-related matters. Across all these functions, the Procurement Specialist will uphold compliance with World Bank policies, transparency principles, and anti-corruption guidelines while supporting effective coordination with project stakeholders. All other tasks detailed in the Terms of Reference (TOR) that will be provided upon request **by E-mail**.
4. **Duration:** The assignment will be for a period of twelve (12) months with the possibility of extension subject to satisfactory performance and availability of fund for the duration of the project.
5. **Selection Criteria:** The selection shall be based on the qualifications, experience and skills of the candidate and followed by an interview. The qualifications, experience and skills should include:
 - Bachelor's degree in procurement, engineering, economics, business administration, or related field; Master's is an asset.
 - Professional procurement certification (e.g., CIPS or equivalent) and experience with complex ICT/enterprise systems procurements are strong assets.

- Minimum 5 years of relevant experience in implementing procurement actions according to international guidelines or regulations such as the World Bank or any other multilateral development organization.
 - Solid understanding of World Bank Procurement Regulations and familiarity with STEP.
 - Proven experience in goods, works, and consultancy procurement, including contract management.
 - Strong organizational, analytical, and problem-solving skills.
 - Excellent communication skills in English and Arabic (French is an advantage).
 - Proficiency in Microsoft Office and procurement-related software tools.
6. The MOF now invites eligible Individual Consultants to indicate their interest in providing the above-mentioned services. Interested consultants must provide information indicating that they are qualified to perform the Services and furnish the Curriculum Vitae (CV) and their motivation letter.
 7. The attention of interested consultants is drawn to Section III, paragraphs 3.14, 3.16 and 3.17 of the World Bank's 'Procurement Regulations for IPF Borrowers' July 2016 revised November 2017, August 2018, November 2020, September 2023; February 2025 and September 2025 [Procurement in investment Project Financing; Goods, Works, Non-Consulting and Consulting Services], setting forth the World Bank's policy on conflict of interest.
 8. A consultant will be selected in accordance with the procedures set out in the World Bank's 'Procurement Regulations for IPF Borrowers' July 2016 revised November 2017, August 2018, November 2020, September 2023, February 2025 and September 2025 for selection of individual consultant.
 9. Interested Consultants may obtain further information at the address given below from 9:00 to 14:00 Hrs on working days (Monday through Friday.)
 - 10. Deadline for submission:** The Expression of Interest (EOI) and the CV completed in the prescribed form must be delivered to the address below (in person, or by mail) by **March 31st, 2026, at 14:00 Hours (Beirut Time)**
 - 11. Further details of this REOI are provided in the Terms of Reference (TOR), which may be obtained upon request in person or by e-mail to the address given below. Application through e-mail is highly encouraged.**

Attention:

Ministry of Finance

Beirut – Lebanon

P181155@finance.gov.lb

Subject: EOI – Procurement Specialist – Fiscal Management Project